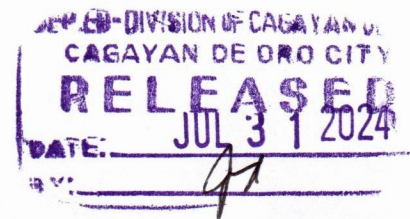




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

30 July 2024

DIVISION MEMORANDUM

No. 143 s. 2024

**TAGGING OF THE SCHOOL-BASED FEEDING PROGRAM (SBFP) BENEFICIARIES IN
THE LEARNER INFORMATION SYSTEM (LIS)**

TO: Assistant Schools Division Superintendent
SGOD & CID Chief
Education Program Supervisors
Public Schools District Supervisors
Public Elementary School Heads
Division School-Based Feeding Program Focal Persons
Elementary School-Based Feeding Coordinators
Learner Information System Coordinators
School Health and Nutrition Personnel
All Others Concerned
This Division

1. In reference to Memorandum OM-OUOPS-2024-9-05523, all public elementary School Heads and LIS Coordinators should tag School-Based Feeding Program beneficiaries in the Learner Information System school database at the Start of the School Year (SOSY) and again at the End of the School Year (EOSY) **starting SY 2023-2024** to ensure tracking of the SBFP beneficiaries and their retention rate.
2. For information, guidance and strict compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: As stated

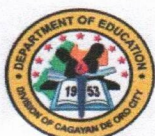
Ref: As stated

To be indicated in the Perpetual Index
under the following Subjects:

Health Education

School-Based Feeding Program

BMBM/DM-2024 tagging of the school-based feeding program (sbfp) beneficiaries in the learner information system (LIS)



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Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM
OM-OUOPS-2024-9 - 05523

**FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS**

FROM : ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

DR. DEXTER A. GALBAN
Assistant Secretary for Operations

**SUBJECT : REMINDER FOR THE TAGGING OF THE SCHOOL-
BASED FEEDING PROGRAM (SBFP) BENEFICIARIES IN
THE LEARNER INFORMATION SYSTEM (LIS)**

DATE : 4 July 2024

This has reference to the Memorandum OUOPS No. 2023-03-4363 regarding the request of the Bureau of Learner Support Services (BLSS), through the School Health Division (SHD), on the measurement of the retention rate of the SBFP beneficiaries for SY 2023-2024 and onwards through the Learner Information System (LIS), this will ensure tracking of the SBFP beneficiaries.

BLSS-SHD coordinated with the Planning Service-Education Management Information System Division (PS-EMISD) to retrieve the retention rate of the SBFP beneficiaries for SY 2023-2024. However, only 100,000 beneficiaries have been tagged.

Therefore, all SBFP Focal Persons are requested to coordinate with the schools to ensure that SBFP beneficiaries are tagged in the LIS school database at the Start of the School Year (SOSY) and again at the End of the School Year (EOSY) starting SY 2023-2024. For guidance, please refer to the attached SBFP Tagging Tutorial Guide to ensure that all schools tag their SBFP beneficiaries.

For further inquiries or clarification, please contact Dr. Maria Corazon C. Dumlao, Ms. Magdalene Portia T. Cariaga, or Ms. Mei-Ling V. Duhig, BLSS-SHD, at cell phone numbers 09175620849 or 09993056058, tel. no. 8632-9935/or via email at sbfp@deped.gov.ph.



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Effectivity	03.23.23	Page	1 of 5



05523

SBFP Tagging Facility

Reminders:

- A facility to tag learners who are School Based Feeding Program beneficiaries.
- This facility is only available for public schools to all levels (K-12).
- For SHS, only learners enrolled 2nd semester are allowed to be tagged.

Steps:

1. Go to LIS website <http://lis.deped.gov.ph/> and login using the School user account.

Please sign in

Sign in

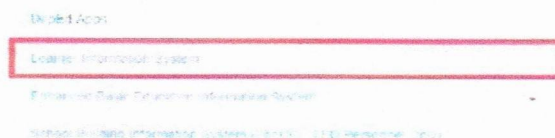
Forgot password?

For class officers, request to school head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.



Steps:

2. Once logged-in, click the Learner Information System link.



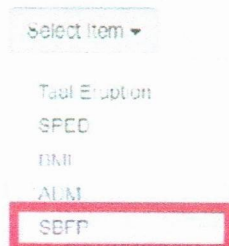
Note:

For Integrated Schools, user need to switch account context to secondary level to reflect the masterlist for secondary learners (including SHS).

3. In the Dashboard, click the **List of Classes** tab.



4. Click "Select Item" dropdown list, then select "SBFP".



Steps:

For SHS:

Click the **SHS Tagging Facility**. Then, click **SBFP**.



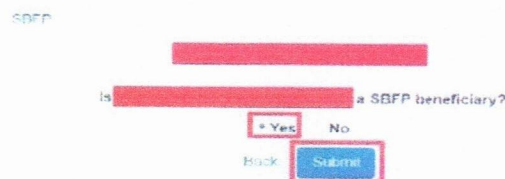
5. In the dropdown, select **Not tagged SBFP**.



6. Click the **pencil** icon alongside the learner's profile to be tagged / updated.



7. Click **Yes** option. Then click the **Submit** button.



Steps:

A notification message will be displayed once successfully updated.

Learner updated

9. To see the list of learners' who were tagged as SBFP beneficiaries, click the **SBFP** in the dropdown.

Not tagged SBFP
SBFP
Not tagged SBFP

The learner with **Y** under SBFP column indicates that the learner is already tagged as SBFP beneficiary.

Masterlist

SBFP - School-Based Feeding Program Beneficiary

Enrollment

#	Learner	Gender	Date of official enrollment	SBFP	Option
1		M	03/23/23	Y	None ✓
2		M	03/23/23	Y	None ✓
3		M	03/23/23	Y	None ✓





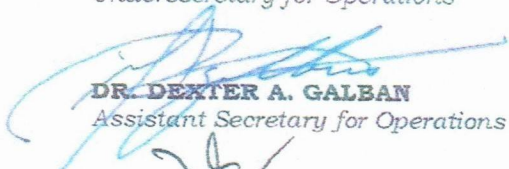
Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-03-4363

MEMORANDUM

TO : **ROGER B. MASAPOL**
Director IV, Planning Service

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations


DR. DEXTER A. GALBAN
Assistant Secretary for Operations


NENNETH ESPLANA-ALAMA
Director IV

SUBJECT : **Request for the Measurement of the Retention Rate of the School-Based Feeding Program (SBFP) Beneficiaries for SY 2023-2024**

DATE : 2 May 2023

The School-Based Feeding Program (SBFP) is one of the Department's big ticket programs which aims to address hunger and encourage learners to enroll and attend school, contribute to the improvement of their nutritional status, provide nourishment for their growth and development and help boost their immune system, and enhance and improve their health and nutrition values and behavior. As a learner-support program, it aims to feed the undernourished learners and keep them in school.

Anent to this, the Bureau of Learner Support Services (BLSS), through the School Health Division (SHD), is respectfully requesting for the measurement of the retention rate of the in-coming SBFP beneficiaries for SY 2023-2024 and onwards either through the Learner Information System (LIS) or the Enhanced Basic Information System (EBEIS). The data is being requested to assess the program's contribution to the beneficiaries' learning outcomes. These data are important and

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part of the verification that may directly or indirectly connect to the gains of the SBFP to the learners.

For any concerns and clarifications regarding this matter, you may contact Ms. Magdalene Portia T. Cariaga, Senior Education Program Specialist and SBFP Team Lead, and Ms. Mei-Ling V. Duhig, Health Education Program Officer III, thru email at sbfp@deped.gov.ph or cp no. 0923-8715146.

Thank you very much.



Republic of the Philippines
Department of Education

9-05523

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Document Code: **CO-BLSS1-2024-07-1075**
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